



# Referencing

## What is it?

Referencing is correctly supporting your argument with evidence from other sources.

It helps you avoid plagiarism, which means using somebody else's work, thoughts or ideas without giving them proper credit.

**Different types of sources need slightly different information, which we'll go through in this guide.**

You'll need a bibliography- a list of all the sources you've used. That goes at the end of your project/ essay etc.

You'll also need to reference (or 'cite') sources when you refer to them in the work itself.

## Book

- **Format:** Author Surname, Initial(s). (Year of publication) *Title of book (in italics)*.  
Place of Publication: Publisher.
- **Details needed:**
  - Full name of author
  - Title of book
  - The year the book was published
  - The city where the book was published
  - Name of the publisher
- **Example:** O'Toole, F. (2021) *We don't know ourselves* Dublin: Head of Zeus Ltd.

**Note! The first word of the book title, subtitle and any proper nouns (names etc.) or acronyms are capitalised and the rest should be lowercase.**



## Webpage

- **Format:** Author of Website/Webpage (Year of publication) *Title of webpage (in italics)*. Available at: url [Accessed Day Month Year].
- **Details needed:**
  - Author (could be a person or company)
  - The year it was published or made available
  - Title of the webpage (this is generally the title of the article)
  - URL (the web address)
  - The date you looked it up
- **Example:** Business & Finance (2015) *Flexible working worth €2.5bn to Irish economy*. Available at:  
<http://businessandfinance.com/news/flexible-working-worth-e2-5bn-to-irish-economy/> [Accessed 8 September 2015].

## Podcast series

- **Format:** Host last name, Initials. (Host). or Producer last name, Initials. (Producer). (Year range). *Podcast name* [Audio podcast]. Production Company. URL
- **Details:**
  - Name of host or producer
  - Years in which podcast ran/ runs
  - Name of podcast
  - Production company
  - URL
- **Example:** Glass, I. (Producer). (1995–present). *This American Life* [Audio podcast]. WBEZ Chicago.  
<https://www.thisamericanlife.org/692/the-show-of-delights>



## Magazine/ newspaper article

- **Format:** Author last name, Initial(s). (Year, Month and Date of publication). Title of article. Title of Newspaper (in italics). Retrieved from URL
- **Details:**
  - Name of author
  - Year of publication
  - Title of article
  - Name of newspaper
  - URL
- **Example:** O' Neill, L. (2023, June 12). Luke O'Neill: We are getting ever closer to a cure for cancer. *The Irish Independent* Retrieved from

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<https://www.independent.ie/life/health-wellbeing/luke-oneill-we-are-getting-ever-closer-to-a-cure-for-cancer/a1640677706.html>

**Note! The first word of the title, subtitle and any proper nouns/acronyms are should be capitalised and the remainder are lower case; all major words of the name of the newspaper are capitalised.**



## TV series/ Documentaries/ Film

- **Format:** Host last name, Initials. (Role i.e. Director/Producer/ Writer etc. ). (Year, month and date). *Episode name* [Television/Radio series episode]. *Series title* Location: Distributor. Retrieved from URL
- **Details:**
  - Name of author & role
  - Year, month and date of broadcast
  - Title of work (episode/ film title)
  - Title of series if applicable
  - Location
  - URL (if applicable)
- **Example:** O'Connor, J. (Writer). (1995–present). *Defence and Protection* [Television series episode] The Liffey. Ireland: RTE. Retrieved from <https://www.rte.ie/player/series/the-liffey/SI0000012797?epguid=IH000414514>

## YouTube/ online videos

- **Format:** Author surname, Initials. or Company/Organisation posting the video. (Year, Month and Date of post). *Title of video* (in italics) [Video file]. Retrieved from url
- **Details:**

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- Name of author or company
  - Year, month & date of video/ post
  - Title of video
  - Production company
  - URL
- **Example:** [Fleischer-Camp](#), D. (Author). (2010, October 16). *Marcel the shell with shoes on* [Video file]. Retrieved from <https://www.youtube.com/watch?v=VF9-sEbqDvU>

**NB: The first word of the video title, subtitle and any proper nouns or acronyms are capitalised, the remainder are lower case. If posted by an individual, list Author Surname, Initial(s). or just Screen name**